



# Minutes of 4<sup>th</sup> Meeting

## Board of Governors

### ENGINEERING COLLEGE BIKANER SOCIETY

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GOVERNMENT ENGINEERING COLLEGE, BIKANER  
GOVERNMENT COLLEGE OF ENGINEERING & TECHNOLOGY, BIKANER

[AUGUST 22, 2016]

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# Minutes of 4<sup>th</sup> Meeting

Board of Governors

Engineering College Bikaner Society

Held on 22<sup>nd</sup> August, 2016.

The 4<sup>th</sup> Meeting of Board of Governors of Engineering College Bikaner Society was held on Monday the 22<sup>nd</sup> August 2016 at 5 P.M. in the Board Room of Centre for E-Governance Jaipur under the Presidency of Shri Kali Charan Saraf, Honorable Minister, Department of Technical Education, Govt. of Rajasthan and Honorable President, Engineering College Bikaner Society.

The following members were present:

1.	Prof. A.K. Sarkar Director BITS Pilani (Raj.)	Chairman, BoG
2.	Sh Rajhans Uppaday Additional Chief Secretary, Govt of Raj.	Member
3.	Dr. Jaiprakash Bhamu Principal of ECB, Ex-officio Member	Member Secretary
4.	Dr S.K. Bansal Principal of CET, Ex-officio Member	Member
5.	Dr. Vishnu Goyal	Member
6.	Sh. K.B Gupta	Member
7.	Sh. M.S. Fageria	Member
8.	Dr Ajeet Poonia	Member
9.	Sh Champaklal Surana	Member

The following members could not able to attend the meeting:

1. Prof. N.P. Kaushik, RTU Kota
2. Dr. Gourav Bissa, Associate Prof. GEC Bikaner
3. Finance Officer, RTU Kota

At the outset the Member Secretary welcomed Honorable President, Honorable Chairman and members of the Society. The members discussed the agenda items of the colleges of the Society at length and resolved the following:

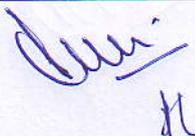
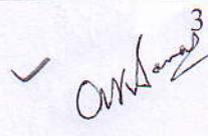
**Item No. 4.1: To confirm the Minutes of 3<sup>rd</sup> Meeting of the Board of Governors of Engineering College Society Bikaner.**

Reso. No. 4.1 : It may be mentioned here that except items No 3.4, 3.8, 3.12, the remaining agenda items of 3rd BOG meeting were confirmed..

**Item No. 4.2: To receive a report of the action taken on the decisions of the previous meeting of the Board of Governors.**

The present status of the action taken on the decisions of the 3<sup>rd</sup> meeting of the BoG is as under:-

Meeting Agenda Item no.	Brief Description	Gist of the decisions of the BoG, (3 <sup>rd</sup> Meeting held on 14-12-15 )	Present Status	Recommendation of 4 <sup>th</sup> BOG
3.1	To confirm the minutes of 3 <sup>rd</sup> BOG Meeting of Engineering College Society Bikaner held on 14.12.2015.	The BoG confirmed the Minutes except Agenda Items No 3.4, 3.8, 3.12	Noted	--
3.2	To receive a report and action taken on the decisions taken in 3rd meeting of Board of Governors.	The action taken on the decision of 3rd meeting of Board of Governors was accepted	Noted	--
3.3	To approve Budget of Engineering College Bikaner Society for F.Y. 2015-16.	The Agenda was approved as proposed.	Noted & Implemented	--
3.4	To approve C.A. audit reports for F.Y. 2012-13 & 2013-14	The Agenda was discussed and it was decided that C.A. audit must be done again by another auditor for the proposed financial year. It was also conveyed to both the principals that this year onward appoint new auditor.	Society books are already audited by AG Department as well as C.A. & annual Income tax return has already been filed for F.Y. 2012-13 & 2013-14. Re-auditing is not feasible. However, we are appointing internal auditor for 2016-17.	Accounts of hostels and colleges to be audited by local fund audit department (LFAD) /CA
3.5	To approve setting up of Ph.D. Centre at Govt. Engineering College Bikaner and Govt. College of Engineering & Technology, Bikaner	The Agenda was approved as proposed.	Noted and implemented	--
3.6	To approve online student fee collection.	The Agenda was approved as proposed. It was also decided that in online fee collection name of SBI/SBBJ bank also be included so that better services	Noted & Implemented through OBC Bank at our campus.	--

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		with more options to the students can be provided.	Proposals have been put up to SBI/SBBJ bank for consideration and action would be initiated on receipt of response.	
3.7	To approve financial assistance for solution of drinking water problem	The Agenda was discussed and in this regard a proposal from ECB society shall be initiated to Technical Education Department so that same can be forwarded to PHED department, Govt. of Rajasthan for necessary action. Further, it was also suggested to install an industrial RO Plant for purpose of drinking water	Financial sanction is under consideration. So far work has not been started by PHED	--
3.8	To consider and approve the recovery of Rs. 3,65,08,293/- from Govt. College of Engineering & Technology Bikaner.	The Agenda was discussed and it was decided that matter must be resolved by both the Principals of the college. Also put up the matter on a separate Note sheet.		Audit the accounts first and then put up the matter in next BOG
3.9	To approve financial assistance from State Govt. for Capital & Recurring expenses.	The Agenda was discussed and in this regard a proposal from ECB society shall be initiated to Technical Education Department so that financial help may be extended in capital expenses. To improve the financial position of ECB, it was also decided that excess non-teaching staff must be removed as early as possible.	Financial help from State Govt. is expected. Development fund from RTU, Kota may be transferred as done in previous years.	Further Remove non-teaching excess staff (working through man power) and matter regarding RTU to be put up on separate file.
3.10	To apprise about signing of MOU with RSRDC for construction work at Engineering College Bikaner.	The Agenda was approved as proposed.	Noted & Implemented	--
3.11	To apprise about progress related with TEQIP-II	The Agenda was approved as proposed.	Noted & Implemented	--
3.11.1	To consider and approve Institutional Development Proposal (IDP), Procurement Plan, Governance Development Plan (GDP), Mission and Vision of the College	The Agenda was approved as proposed.	Noted & Implemented	--
3.11.2	To consider and approve in principle accordance to apply to UGC for Autonomy and to NBA for accreditation of courses.	The Agenda was approved as proposed.	Noted	--

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3.11.3	To consider and approve inviting members from NPIU / SPFU / Mentor to attend BOG meetings as special invitees to resolve matters related to TEQIP- II and reimbursement of TA/DA & sitting charges as per TEQIP-II norms	The Agenda was approved as proposed.	Noted	--
3.11.4	To consider and approve honorarium to faculty and staff working in TEQIP-II in accordance with permission of NPIU.	The Agenda was approved as proposed.	Noted	--
3.12	To approve fee structure and other guidelines related to students' Hostels related matters.	The Agenda was discussed and it was deferred, but it was considered that the matter of release of due payment to mess contractor firm M/s. Murlidhar Poonam Chand may be put up for consideration of the Technical Education Department, GoR.	Noted and Implemented	Put up the matter in next BOG after auditing
3.13	To approve Govt. grant for polytechnic courses being run under EC Society Bikaner.	The Agenda was discussed and it was decided that ECB Polytechnic courses must be closed in subsequent years from next academic session. It was also decided that all the regular teaching staff shall be absorbed in the ECB keeping in view of the paucity of teaching staff in the said college with the condition that they must fulfill the AICTE qualifications. Those who are not possessing the desired qualification must obtain it in three years otherwise his/her services will be terminated with one month notice.	Noted & for further guidance in this regard matter is being put up as separate agenda item in this meeting.	--
3.14	To approve Govt. grant for ITI courses being run under EC Society Bikaner.	The Agenda was discussed and it was decided that ECB ITI courses must be closed in subsequent years from next academic session.	Noted and action initiated	--
3.15	To take a decision in the matter related to prosecution sanction in FIRs (32/14 & 35/14) of Sh. Abhishek Purohit, Sh. Sandeep Kumar, SmtNeeraj Choudhary, Sh. Jai Bhaskar, Sh. Ramsharwan and Sh. Nabal Singh faculty members of CET Bikaner.	The Agenda was discussed and in this regard Member Secretary, Engineering College Society Bikaner is authorized to take appropriate decision by seeing all the facts.	Noted and prosecution sanction has been issued	--

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3.16	To consider and approve the creation of new posts in Non-Teaching cadre in CET Bikaner and conversion of few earlier sanctioned posts.	The Agenda was discussed and BOG was agreed in principle with the remakes that a proposal may be sent through Technical Education Department to Finance Department, Govt. of Rajasthan for its consideration.	Noted and action initiated.	Seek permission from Finance Department (FD)
3.17	To consider and approve the fixed remuneration of Rs. 20,000/- (twenty thousand) per month for the C.A./Retired Govt. A.O./Retired Public Sector Bank Manager or equivalent hired through manpower agency in the college.	The Agenda was approved as proposed and in this regard the hiring of services of a person must be from retired Govt. A.O. / AAO as per the DOP rules/rate. It was also conveyed to the Principal CET that in this regards the rules of DOP, Govt. of Raj must be followed.	Noted	
3.18	To consider and approve the fee of Rs. 1,000/- (One Thousand) per student for student welfare fund for Govt. College of Engineering & Technology, Bikaner.	The Agenda was approved as proposed for both the colleges.	Noted	--
3.19	Reporting Items of Govt. College of Engineering & Technology, Bikaner	The Agenda was approved as proposed.	Noted	--

Further, following approvals were also accorded:

**Regarding item no 3.9,** As per the directions of technical education department, discontinuing the services of 150 non-teaching employees (working through manpower agency) is approved and further it is directed by Board that non-teaching excess staff is still there in ECB it must be worked out and same must be removed.

**Item No. 4.3: Seeking guidance for regular faculty members who are on EOL, lein etc. at Engineering College Bikaner**

Reso. No. 4.3: The Agenda was discussed and it was decided to follow the state govt. norms.

**Item No. 4.4: To consider and approve from the exemption of Income Tax Liability of the Society.**

Reso. No. 4.4: The Agenda was discussed and it was decided and authorized member Secretary, ECB society to send a letter to technical Education department Govt. of Raj for necessary action at their end.

**Item No. 4.5: Seeking guidelines for absorption of services of ECB Polytechnic Bikaner faculty members by Engineering College Bikaner.**

Reso. No. 4.5: The Agenda was discussed and it is decided to put up the detail matter on file to Technical Education Department.

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**Item No. 4.6: Approval for Reimbursement of medical expenses to Sh. Ravindra Panchariya at ECB.**

Reso. No. 4.6: The Agenda was discussed and it was decided to adopt the government norms and procedures in this regard.

**Item No. 4.7: Seeking guidelines for release of remaining half salary & to nullify study bond of Mr. Ravindra Panchariya at ECB.**

Reso. No. 4.7: The Agenda was discussed and it was decided that salary may be released on request of Mr Panchariya against his credit leaves (PL/ML etc.), else recovered his half paid salary.

**Item No. 4.8: Seeking guidelines about Common agenda resolution passed by Technical Education Deptt Govt. of Rajasthan.**

Reso. No. 4.8: The Agenda was discussed and it is decided to send it to technical education department for review of hiring of Non-teaching staff through agency.

**Item No. 4.9: Approval for payment of Employer share of EPF and ESI by the College for non-teaching staff working through manpower contractor.**

Reso. No. 4.9: The Agenda was discussed and it was decided that a proposal may be prepared and same may be sent to Technical Education Department, GOR to take opinion from Finance Department, Govt of Rajasthan.

**Item No. 4.10: Approval for increase in wages of Non-teaching staff (Through Manpower Contractor) from existing 5% to 12% per year.**

Reso. No. 4.10: The Agenda was discussed at length and it was rejected. BOG instructed both Principals that Govt. of Rajasthan norms may followed in this regard.

**Item No. 4.11: Refund of fee to mother of Late Akshra Choudhary, student of B.Tech. (Mechanical Engg.) II shift, III Sem. at Engineering College Bikaner.**

Reso. No. 4.11: The Agenda was approved as proposed.

**Item No. 4.12: Seeking guidelines for considering the post of System Analyst under "other academic staff category" and to provide promotion opportunity under CAS.**

Reso. No. 4.12: The Agenda was discussed and it was not approved.

**Item No. 4.13: Permission to observe holiday on Second Saturday of the month for employees of the ECB Society.**

Reso. No. 4.13: The Agenda was approved as proposed.

**Item No. 4.14: Permission to observe five days week for academic activities.**

Reso. No. 4.14: The Agenda was not approved.

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**Item No. 4.15: Permission to start dairy parlour at institute.**

Reso. No. 4.15: The Agenda was not approved and it was decided to keep dairy products in the institute canteen itself.

**Item No. 4.16: Permission is to appoint internal auditors of the Society.**

Reso. No. 4.16: The Agenda was approved as per government provisions.

**Item No. 4.17: Permission is to appoint statutory auditor for financial year 2015-16.**

Reso. No. 4.17: The Agenda was discussed and it was decided to submit the names of auditors in next BOG.

**Item No. 4.18: Approval of audit report of financial year 2014-15 of the Society.**

Reso. No. 4.18: The Agenda was discussed and decided that the accounts must be audited first by the Auditors and then put up in next BOG.

**Item No. 4.19: Reporting items related to Engineering College Bikaner.**

Reso. No. 4.19: The following reporting items was discussed and it is decided that first send the details of each items prior to approval and the same may be approved in next BOG.

S. No.	Subject	Date
1	Regarding approval for starting M.Sc. (CS) from MGS University in MCA Department.	27-02-2015
2	To hire the services of retired account officer.	16-03-2015
3	Approval for provisional budget for financial year 2015-16.	07-05-2015
4	Regarding amount due from College of Engineering & Technology Bikaner.	20-06-2015
5	Regarding the deputation of Mr. Abhishek Singh Kilak, Assistant Professor (CSE) at DST Rajasthan as Project Officer.	07-08-2015
6	Permission to implement Group Mediclaim and Personal Accidental Policies in the college as per State Government rules.	10-08-2015
7	Approval for Budget for financial year 2015-16 (Engineering College Bikaner).	09-09-2015
8	Approval of minutes of meeting of building & works committee of Govt. Engineering College Bikaner (RSRDC MoU).	03-03-2016
9	Approval for budget for financial year 2016-17 (Engineering College Bikaner).	11-04-2016
10	Approval for repairing and maintenance work in ECB campus.	05-05-2016
11	Increasing fee for M.Sc. (Physics, Chemistry & Mathematics)	25-05-2016
12	Regarding guidelines for pursuing M.Tech. programme from RTU, Kota, in favor of Ms. Charu Jain Lecturer in Department of Computer Science & Engineering, ECB Polytechnic College.	31-05-2016
13	Approval regarding online examination held at ECB Campus.	03-06-2016
14	श्री गोविन्द मोहता की मुख्य लेखाधिकारी के पद के विरुद्ध संविदा पर नियुक्ति के सम्बन्ध में।	03-06-2016
15	Regarding relaxation in Category 5-M.Tech. (Part time- full pay) & Category 6- Ph.D. (Part time- full pay).	04-06-2016

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**Item No. 4.20: Agenda items & Reporting items related to Hostels.**

Reso. No. 4.20: All the related items deferred and college administration should not run the privately owned hostels and gradually private hostels must be closed.

**Item No. 4.21: Agenda items & Reporting items related to TEQIP-II at Engineering College Bikaner.**

Reso. No. 4.21: (i) The Agenda was discussed and decided to strictly follow TEQIP- II rules of NPIU for items I and II.  
(ii) Reporting items are approved as per strictly TEQIP- II rules of NPIU for items III to IX.

**Item No. 4.22: To incorporate AICTE Gazette notification dated 06 January 2016 and 09 June 2016 for the Society.**

Reso. No. 4.22: The Agenda was approved to incorporate the amendments done by the AICTE vide Gazette notification dated 06 January 2016 and 09 June 2016 regarding clarifications on certain issues/ anomalies pertaining to qualifications, pay scales, service conditions, Career Advancement Schemes (CAS) etc. for teachers and other academic staff of technical institutions.

**Item No. 4.23: To approve creation of Non-Teaching posts at Engineering College Bikaner.**

Reso. No. 4.23: The Agenda was discussed and it was decided to send the proposal to technical department so that same can be forwarded to Finance Department for consideration.

**Item No. 4.24: To consider and approve the separate fund for gratuity and PL benefit on Superannuation through Life Insurance Corporation for the Society.**

Reso. No. 4.24: The Agenda was discussed and decided to follow State Government rules and matter send to the Finance Department.

**Item No. 4.25: To consider and approve disposing-off practical file used answer books of internal examinations and project reports submitted by students for the Society.**

Reso. No. 4.25: The Agenda was approved as proposed.

**AGENDA ITEMS RELATED TO COLLEGE OF ENGINEERING & TECHNOLOGY BIKANER**

**Item No. 4.26: To consider and approve the budget under different heads for the financial year 2016-17 and revised estimation for 2015-16**

Reso. No. 4.26: The Agenda was approved as proposed.

**Item No. 4.27: To consider and approve the formation of Student Activity Centre (SAC)**  
Reso. No. 4.27: The Agenda was approved as proposed.

**Item No. 4.28: To consider and approve the debarment of students from Class/Lab/Midterm and University Exam in case of non-submission of fee in scheduled time**

Reso. No. 4.28: The Agenda was discussed and decided to frame rules and send the same to Technical Education Department for approval so these may be implemented for all engineering colleges.

**Item No. 4.29: To consider and approve 04 new packages to be procured through PMSS under TEQIP-II**

Reso. No. 4.29: The Agenda was approved as per TEQIP-II norms.

**Item No. 4.30: Agenda items related to TEQIP-II at College of Engineering & Technology Bikaner.**

Reso. No. 4.30: The Agenda was approved as per TEQIP-II NPFU norms.

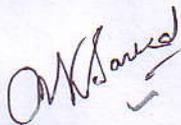
**Item No. 4.31: Reporting items of College of Engineering & Technology Bikaner.**

Reso. No. 4.31: The Agenda was approved as per TEQIP-II norms.

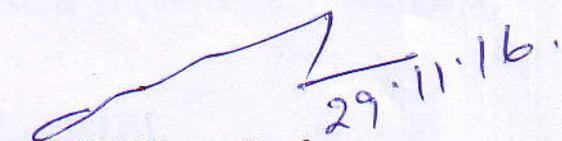


(Dr. Jaiprakash Bhamu)  
Member Secretary, ECB Society

(Sh. Rajhans Uphadhay)  
Additional Chief Secretary, GoR &  
Member ECB Society



(Dr. A.K. Sarkar)  
Director, BITS Pilani &  
Chairman BoG, ECB Society



29.11.16.

(Sh. Kali Charan Saraf)  
Hon'ble Technical Minister &  
President ECB Society